



**Minutes of the  
LOWER SAVANNAH REGIONAL HOUSING CONSORTIUM  
Technical Review Committee  
March 15, 2023 – Zoom – 10:00 a.m.**

The Lower Savannah Regional Housing Consortium Technical Review Committee (TRC) met on March 15, 2023 – Virtually via Zoom

**ATTENDANCE**

The following Technical Review Committee members attended:

Wilbur Cave	Allendale County
Evelyn Coker	Barnwell County
Tyrone Dantzler	Calhoun County
Harold Young	Orangeburg County
Trudy Boyd	Aiken County

**Absent Members**

Joel Duke	Aiken County
Spencer Donaldson	Bamberg County
Deloris Frazier	Orangeburg County

The following staff members from Lower Savannah and Orangeburg County were also present:

Emory Langston, Karissa Keaton and Angel Howell

A quorum was met. The meeting started at approximately 10:10

**Approval of Minutes** - Approval of notes from the 11-9-22 Annual Meeting. The meeting did not have a quorum, but notes were taken. Mr. Cave made a motion for the acceptance of the notes and power point as informational items. Ms. Coker seconded the motion. The motion passed unanimously.

**HOME -ARP Allocation Plan** – Ms. Langston stated that she was seeking approval of HOME-ARP Allocation Plan. Ms. Langston stated that the LSRCH received \$3,855,545 in HOME ARP funding. The Allocation Plan and power point information were included in the packet the committee received prior to the meeting. The budget allocation was found on page 21 of the HOME ARP Allocation Plan and is broken down as follows.

**Use of HOME-ARP Funding**

	Funding Amount	Percent of the Grant	Statutory Limit
Supportive Services	\$ 771,109		
Acquisition and Development of Non-Congregate Shelters	\$ 1,156,664		
Tenant Based Rental Assistance (TBRA)	\$ 0		
Development of Affordable Rental Housing	\$ 1,156,664		
Non-Profit Operating	\$ 192,777	5%	5%
Non-Profit Capacity Building	\$ 0	0%	5%
Administration and Planning	\$ 578,331	15%	15%
<b>Total HOME ARP Allocation</b>	<b>\$ 3,855,545</b>		

Ms. Langston stated that the information and breakdown of the funding was determined by the comments and information received from the public information and hearing on the plan. she asked for approval from the committee. The plan would be sent onto HUD for their approval. Ms. Langston noted that these funds were allocated in 2020 and we have until September 30, 2030, to expend the funds. Once HUD approves the plan, based on the needs seen in the community, the funds will go quickly. She asked for any questions.

Mr. Cave made a motion to accept the HOME ARP Allocation Plan. The motion was seconded by Ms. Boyd. The motion passed unanimously.

**HOME Allocation 2023** – Ms. Langston stated that the HOME FY 23 allocation was made for \$1,187,579. This is just slightly less than less FY allocation. She stated the budget activities had not changed from the last year and the allocations fell as follows. Administration - \$118,757 / CHDO (2023) -\$475,031 / CHDO Operating (2023) -\$50,000 / Homebuyer Opportunity - \$178,136 / Homeowner Rehab - \$365,655. We need to get started on the Annual Action that is due May 16, 2023, with these allocations. Ms. Langston asked for any questions or discussion on the budget information.

Ms. Coker made a motion to accept the allocations for 2023. Ms. Cave seconded the motion. The motion passed unanimously.

**HOME Program Updates** – Ms. Langston mention that LSCOG was saddened to have to post the Housing Manager position again after the sudden vacancy of Ms. Peterson. Ms. Langston

stated that Ms. Peterson left due to personal reason and wishes her the best going forward. Ms. Peterson had started several projects and had some great ideas that staff wants to ensure is processed properly before coming back to the TRC with those projects. Ms. Langston expressed the need to ensure everything is running properly on behalf of Orangeburg County. With that, policies and procedures are being updated and hope to bring that to committee for review in April. Ms. Peterson had been working on some Homeowner Occupied Rehab projects in getting those together. One project in particular was taken to bid and after a review, Ms. Langston stated she hopes to bring that to the committee in April also. She went onto say here is new CHDO applying for status that will need to be reviewed to ensure all is in place as well as some recertifying CHDO's. We don't want to wait too long on all of these issues, but due diligence is needed to make sure everything is in place and brought to the committee appropriately. She stated again, she would like to have another meeting in April to bring these items back to committee.

Mr. Cave asked the timeframe for posting for the housing position. Ms. Langston reported that the position was actually posted on 3/3/2023 and would be posted until 3/24/2023 and the posting could be found at [lscog.org](http://lscog.org). She encouraged the committee if they know anyone to please apply.

Ms. Boyd asked if you had to be a HUD certified housing counselor. Ms. Langston stated, not as a requirement of the position but that would be preferred within a timeframe of hire. She went onto say a strong candidate would have good financial and contractual background as well as HUD / HOME experience.

Ms. Langston stated that was all the TRC business she had but while she had the group, she spoke on the information regarding SC BEST (environmental assessment program for town, cities and counties) as well as the BEAD program survey regarding continued need of broadband in the state. She told the group that she would send the information to all in an email after the meeting.

Mr. Young stated that Orangeburg County had some schools need environmental assessment they would be reaching out to Ms. Langston.

Mr. Young also congratulated Mr. Cave of Allendale County on the Economic Development announcement coming to Allendale County and stated that he was proud for Allendale County that was an opportunity for generational change and significant increase in the tax revenues. Mr. Cave thanked him and said he thought this would have regional impact as well.

## **Adjournment**

Mr. Young asked for a motion for adjournment. Mr. Cave motioned and Ms. Coker seconded.  
All were in favor. The meeting was adjourned at 10:31.

DRAFT