

BYLAWS OF THE LOWER SAVANNAH RURAL TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

ARTICLE I NAME

The name of this organization shall be the Lower Savannah Rural Transportation Technical Advisory Committee (TAC). The committee is advisory in nature and issues reports and recommendations to the Lower Savannah Board of Directors, which serves as the policymaking board for the Lower Savannah rural transportation study area.

ARTICLE II COMPOSITION

The TAC shall be composed of elected officials and appointees of the six counties within the Lower Savannah Council of Governments region: Aiken County, Allendale County, Bamberg County, Barnwell County, Calhoun County, and Orangeburg County. Voting members shall be determined by organizational position, with the following positions being members:

1. Aiken County Council Chairman or Appointee
2. Aiken County Planning Director
3. Aiken County Engineer or Public Works Director
4. Allendale County Council Chairman or Appointee
5. Allendale County Engineer or Public Works Director
6. Allendale County Planning Administrator
7. Bamberg County Council Chairman or Appointee
8. Bamberg County Engineer or Public Works Director
9. Bamberg County Planning Administrator
10. Barnwell County Council Chairman or Appointee
11. Barnwell County Engineer or Public Works Director
12. Barnwell County Planning Administrator
13. Calhoun County Council Chairman or Appointee
14. Calhoun County Planning Director
15. Calhoun County Engineer or Public Works Director
16. Orangeburg County Council Chairman or Appointee
17. Orangeburg County Planning Director
18. Orangeburg County Engineer or Public Works Director

The non-voting membership of the TAC will consist of the following offices:

19. Lower Savannah COG Planning Manager
20. Lower Savannah COG Executive Director
21. Lower Savannah Regional Transit Management Agency (RTMA) Director
22. Augusta Regional Transportation Study (ARTS) Transportation Planner, South Carolina
23. SCDOT Director of Planning and Environmental
24. SCDOT Chief of Statewide Planning, Lower Savannah Region
25. SCDOT Lower Savannah Program Manager
26. SCDOT District Manager, District 1
27. SCDOT District Manager, District 7

ARTICLE III DUTIES

1. Transportation Improvement Program (TIP).

The TAC is the body responsible for establishing project ranking criteria and prioritizing transportation improvement projects for inclusion in the TIP, and making recommendations for TIP additions and amendments to the policymaking board. The TIP should include each project for which funding needs are anticipated during the program period. It should also include the phase of work to be accomplished in each year of the program.

2. Lower Savannah Rural Planning Work Program (RPWP).

The Committee has the responsibility for ensuring that an annual work program is developed for the rural transportation study area in the Lower Savannah region. The Committee will review and make recommendations on the RPWP to the policymaking board.

3. Lower Savannah Long Range Transportation Plan (LRTP).

The Committee will be responsible for review and oversight of the Lower Savannah Long Range Transportation Plan (LRTP). The Committee will make recommendations with regards to the LRTP to the policymaking board.

ARTICLE IV ORGANIZATION

1. The Committee shall elect a chairperson and a vice-chairperson from among its members. Such election shall be by a majority of the voting membership.
2. Elections shall take place on the first meeting of the calendar year providing there is a majority of the voting members present.
3. An officer may succeed himself with no limitation on number of terms, except that such term will not continue in the event an officer becomes ineligible for membership on the Committee.
4. The term of office shall be one year from election.
5. The Chairperson or Vice-Chairperson may be removed from office by a vote of the majority of voting members of the Committee.
6. A Committee member who has three consecutive unexcused absences from regularly scheduled meetings, and fails to send their appointed alternate in their unexcused absence, may be removed from the TAC. At their discretion, the TAC will make the recommendation to the local governing body for the replacement of said Committee member. It will then be the responsibility of County Council to reappoint a new member to the TAC.
7. The LSCOG Planning Manager, or his designee, will serve as the Project Director for the Committee and as Secretary of the Committee. The Secretary's primary duties include keeping the minutes of the meetings and preparing and distributing agendas for the meetings.

**ARTICLE V
DUTIES OF THE CHAIRPERSON**

1. The Chairperson shall preside at all meetings of the Committee.
2. The Chairperson shall authenticate, by his signature, the minutes and resolutions adopted by the Committee.
3. The Chairperson shall represent the Committee at hearings, conferences, and other events as required or designate another member of the Committee and/or the Project Director or staff to do so.
4. During the absence or disability of the Chairperson or in the event that a vacancy occurs in the Office of Chairperson, the Vice-Chairperson shall preside over meetings of the Committee and shall exercise the powers and discharge all of the duties of the Chairperson.

**ARTICLE VI
MEETINGS**

1. A regular meeting of the TAC shall be held as determined by the Committee and the Project Director, or at the call of the Chairperson, who is authorized to call special meetings and to cancel regular meetings.
2. In order for business to be transacted there must be a recognized quorum of voting members or their alternates. A quorum shall consist of nine (9) voting members or their alternates.
3. All voting members shall provide designated alternates, who shall in the event of a member's absence serve in that member's stead.
4. Robert's Rules of Order shall govern the conduct of meetings except as otherwise provided by these bylaws.

**ARTICLE VII
AMENDMENTS TO BYLAWS**

These bylaws may be amended by an affirmative vote of a majority of the full voting membership of the Committee at any meeting of the Committee.

**ARTICLE VIII
ADOPTION**

Section 1. Adoption.

Bylaws proposed at the regular meeting of the TAC held on March 2, 2005, and adopted by unanimous vote.

Harold M. Gigg 7/18/17 ys
Chairman Date

Bill Johnson 7/18/17
Vice-Chairman Date

Amanda J. Severs 7/18/17
Secretary Date